

Rules Amending Title 11  
Hawaii Administrative Rules

---

1. Chapter 218 of Title 11, Hawaii Administrative Rules, entitled "Communication Access Services for Deaf, Hard of Hearing, and Deaf-Blind Persons" is amended and compiled to read as follows:

"HAWAII ADMINISTRATIVE RULES

TITLE 11

DEPARTMENT OF HEALTH

CHAPTER 218

COMMUNICATION ACCESS SERVICES FOR DEAF, HARD OF HEARING,  
AND DEAF-BLIND PERSONS

§11-218-1	Purpose and scope
§11-218-2	Interpretation
§11-218-3	Definitions
§11-218-4	Credentials of providers
§11-218-5	Repealed
§11-218-5.1	Fee schedule guidelines
§11-218-6	Cancellation of services
§11-218-7	Repealed
§11-218-7.1	Repealed
§11-218-7.2	Repealed
§11-218-8	Provision of services
§11-218-8.1	Role of a provider who is deaf, hard of hearing, or deaf-blind
§11-218-9	Rights of consumers to communication access services
§11-218-9.5	Code of ethics
§11-218-10	Repealed
§11-218-11	Repealed
§11-218-12	Application and renewal of credentials
§11-218-13	Validity of credentials
§11-218-13.4	Test Procedures and Grievances
§11-218-13.5	Testing Fees
§11-218-14	Reciprocal recognition
§11-218-15	Severability

§11-218-1 Purpose and scope. The purpose of these rules is to establish guidelines for the use of communication access services with deaf, hard of hearing, or deaf-blind persons for effective communication in programs and activities of state departments and agencies. The optimal situation is one in which the state program or activity is able to communicate directly with the deaf, hard of hearing, or deaf-blind person. When direct communication is not possible, this chapter provides guidelines for hiring communication access providers. [Eff 5/17/91; am and comp 6/10/94; comp 4/3/97; am and comp 11/6/2000; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-2 Interpretation. If any provision of these rules is inconsistent with requirements of the Americans with Disabilities Act of 1990, Public Law 101-336, as amended, and Section 504 of the Federal Rehabilitation Act of 1973, Public Law 93-112, as amended, the provision shall be construed to be superseded or governed thereby. These rules shall be construed liberally and consistent with the purpose stated in section 11-218-1. [Eff 5/17/91; am and comp 6/10/94; am and comp 4/3/97; am and comp 11/6/2000; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-3 Definitions. As used in this chapter, unless the context clearly indicates otherwise:

"Board" means the Disability and Communication Access Board.

"Certified real-time captioner" means any person who holds any valid certifications awarded by either the National Court Reporters Association (NCRA) or a state board of certified shorthand reporters as defined in Appendix [H] F "Valid certifications awarded by The National Court Reporters Association" (July 1, 2001).

"Communication access services" means services rendered by a provider to facilitate communication between deaf, hard of hearing, or deaf-blind persons and hearing consumers. Communication access services include, but are not limited to, interpreter services,

§11-218-3

real-time captioning services, and computer-assisted notetaking services.

"Computer-assisted notetaker" means a person who provides computer-assisted notetaking services.

"Computer-assisted notetaking services" means services performed by a typist using a word processor on a computer. The services provide a summary of a speaker's words or notes for situations such as a meeting or a group discussion. The words are typed into a word processor and displayed onto a screen. Computer-assisted notetaking services are distinguished from real-time captioning services in that the words are typed simultaneously but not necessarily verbatim and that stenographic equipment and skills are not involved.

"Credentials" means any certification or classification that is awarded to providers as defined in this section.

"Deaf or hard of hearing person" means any person who, with or without amplification, cannot hear and understand spoken language.

"Deaf-blind person" means any person who, with or without the assistance of hearing or visual aids, has both auditory and visual disabilities that interfere with communication.

"Hearing consumer" means any hearing individual that requires communication access services to communicate with deaf, hard of hearing, or deaf-blind consumers.

"HQAS" means the Hawaii Quality Assurance System, an interpreter screening instrument administered by the state screening agency. Functional descriptions for HQAS levels are shown in Appendix B, "Functional Description of HQAS Levels" (March 15, 2001).

"HQAS +H" means the Hawaii Quality Assurance System in addition to the optional local Hawaii language competency test.

"Interpreter services" means services rendered by a locally-classified or nationally-certified interpreter as defined in this section.

"Nationally-certified interpreter" means any person who holds valid certificates or credentials awarded by the Registry of Interpreters for the Deaf, Inc. (RID) or National Council on Interpreting (NCI), as defined in Appendix C "Registry of Interpreters for the Deaf, Inc. Description of RID Certifications" (July 1, 2001) or the National Association of the Deaf, Inc. (NAD) as defined in Appendix D, "National Association of  
§11-218-3

the Deaf, Inc. Interpreter Assessment and Certification" (July 1, 2001).

"Provider" means any provider of communication access services including, but not limited to, a nationally-certified interpreter, a state credentialed interpreter, a certified real-time captioner, or a computer-assisted notetaker.

"Real-time captioning services" means services performed by a certified real-time captioner in order to facilitate communication for deaf, hard of hearing, and deaf-blind persons. The services provide simultaneous transcription of a speaker's words by using a stenographic machine, a computer, and real-time captioning software, and by projecting the words onto a screen.

"State agency" means any department, office, board, or commission of the State, or the University of Hawaii.

"State screening agency" means the disability and communication access board issuing credentials under the Hawaii Quality Assurance System which shall be honored statewide.

"State credentialed interpreter" means any person who holds valid HQAS credentials defined in Appendix B and awarded by the state screening agency.

[Eff 5/17/91; am and comp 6/10/94; am and comp 4/3/97;  
am and comp 11/6/2000; am and comp ]  
(Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-4 Credentials of providers. (a) The credentials of providers shall be based on the level and specialization determined by the national organizations or state screening agency which provide the credentials listed in §11-218-3. The Board shall review criteria of the credentials awarded by national organizations and the state screening agency with input from the community. Documentation of completion of sign language courses or interpreter training programs shall not be substituted for credentials listed in section 11-218-3.

(b) Currently there are no known national organizations or state screening agency that award credentials for computer-assisted notetakers. It is recommended that the state agencies utilize persons who meet the following characteristics in order to provide computer-assisted notetaking services: ability to

§11-218-6

organize and summarize information; ability to type at least 60 words per minute; familiarity with the subject being discussed; experience working with deaf, hard of hearing, or deaf-blind consumers; working knowledge of laptop computers and word-processing software; and good auditory, verbal, and spelling skills. [Eff 5/17/91; comp 6/10/94; comp 4/3/97; am and comp 11/6/2001; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-5 Repealed. [R 11/6/2000]

§11-218-5.1 Fee schedule guidelines. (a) State agencies hiring providers as independent contractors on a fee for service basis may negotiate fees with the provider. Appendix A, "Recommended Fee Schedules for Providers (July 19, 2001)," located at the end of this chapter, is made a part of this chapter. The hourly rates listed in Appendix A are recommended rates for providers used by state agencies for one-time, ad-hoc, or single units of service. In addition, Appendix A includes recommendations for mileage, travel, and other allowable charges.

(b) State agencies hiring providers as independent contractors for on-going or continuing assignments may negotiate fees and terms independent of the hourly rates shown in Appendix A. This paragraph shall not be construed to supercede the provisions of section 11-218-8.

(c) The Board shall review the recommended fee schedules, annually or as needed, with consideration of the current market value of those services as well as input from consumers, providers, and state agencies. [Eff and comp 11/6/2000; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-6 Cancellation of services. Fees shall be determined in accordance with the time of cancellation of services:

- (1) For assignments less than two hours in duration, and if a cancellation notice is given at least twenty-four hours in advance,

§11-218-6

no fee shall be assessed. If the cancellation notice is given less than twenty-four hours in advance, the full charge for the requested period shall be assessed.

- (2) For assignments two hours or more but less than four hours in duration, and if a cancellation notice is given at least forty-eight hours in advance, no fee shall be assessed. If the cancellation notice is given less than forty-eight hours in advance, the full charge for the requested period shall be assessed.
- (3) For assignments four hours or more in duration, and if a cancellation notice is given at least seventy-two hours in advance, no fee shall be assessed. If the cancellation notice is given less than seventy-two hours in advance, the minimum two hour fee plus one-half of the fee for the remaining scheduled time shall be assessed. If the cancellation notice is given less than forty-eight hours in advance, the full fee shall be assessed.
- (4) If an essential deaf, hard of hearing, deaf-blind, or hearing consumer of interpreting or other communication access services fails to appear, this shall be considered a cancellation and the provider hired for that assignment shall be paid the full fee for the requested period by the state agency.
- (5) If a provider fails to appear, no fee shall be paid by the state agency.
- (6) For assignments where two providers are scheduled and one fails to appear, the solo provider shall be paid the full fee plus 30 per cent of the hourly rate. [Eff 5/17/91; comp 6/10/94; comp 4/3/97; am and comp 11/6/2000;am and comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-7 Repealed. [R 11/6/2000]

§11-218-7.1 Repealed. [R 11/6/2000]

§11-218-7.2 Repealed. [R 11/6/2000]

§11-218-8.1

§11-218-8 Provision of services. (a) Any person meeting any one of the definitions of nationally-certified or state credentialed interpreter, certified real-time captioner, or computer-assisted notetaker provided in section 11-218-3 may be hired as a provider of interpreter services, real-time captioning services, or computer-assisted notetaking services.

(b) Any state agency shall acquire the services of a provider with the appropriate credentials when one is necessary for a deaf, hard of hearing, or deaf-blind person to effectively participate in an activity or program of that agency. A state agency shall hire the deaf, hard of hearing, or deaf-blind consumer's preferred provider when possible. If no preference is stated, providers with the highest level of credentials shall be hired first, followed by lesser levels of credentials, in the order listed in Appendix A.

(c) For assignments of more than one and one-half hours in length, and with continuous work (for example, a workshop or meeting), the state agency shall request two providers for the total time of the assignment to actively work for alternate periods of twenty minutes each. If only one provider is available and hired for an assignment with continuous work of more than one and one-half hours in length, the state agency shall ensure that the provider is given breaks as necessary or as negotiated prior to the assignment.

(d) Any person who is deaf, hard of hearing, or deaf-blind shall inform the state agency of the need for communication access services, allowing reasonable time to hire providers. [Eff 5/17/91; am and comp 6/10/94; am and comp 4/3/97; am and comp 11/6/2000; comp  
] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-8.1 Role of a provider who is deaf, hard of hearing, or deaf-blind. If a deaf, hard of hearing, or deaf-blind consumer cannot benefit from conventional communication access services, then a team of two providers shall be hired upon request to ensure effective communication. The second provider, who is deaf, hard of hearing, or deaf-blind, would relay information between the consumer and the hearing provider, using a three-way communication. [Eff and comp 11/6/2000; comp  
] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-9

§11-218-9 Rights of consumers to communication access services. Any person meeting any one of the definitions of deaf, hard of hearing, or deaf-blind person or hearing consumer as provided in section 11-218-3 shall be provided communication access services as requested in any program or activity of a state agency. Deaf, hard of hearing, or deaf-blind persons who request communication access services for any program or activity may identify and request their preferred provider. The requirement for credentials may be waived if the deaf, hard of hearing, or deaf-blind person indicates preference for someone who does not have credentials. The state agency shall certify and document that the deaf, hard of hearing, or deaf-blind person specified a provider without credentials. [Eff 5/17/91; am and comp 6/10/94; am and comp 4/3/97; am and comp 11/6/2000; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-9.5 Code of ethics. Services of HQAS interpreters shall be rendered in a manner consistent with Appendix E, "The Hawaii Quality Assurance System Code of Ethics" (October 19, 2000)[,]. [Appendix F, "Code of Ethics of the Registry of Interpreters for the Deaf, Inc. (July 1, 2001)," Appendix G "National Association of the Deaf Interpreter Code of Ethics" (July 1, 2001) and Appendix I, "National Court Reporters Association Code of Professional Ethics & General Guidelines for Professional Practice" (July 1, 2001)", located at the end of this chapter, are made part of this chapter.] RID, NAD, NCRA, or NAD-RID NCI certified interpreters shall follow their respective code of ethics. Services shall be rendered by providers in a manner consistent with [Appendices] Appendix E, [F, G or I] or [when applicable.] their respective certification's code of ethics. [Eff and comp 11/6/2000; am and comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-10 Repealed. [R 6/10/94]

§11-218-11 Repealed. [R 6/10/94]

§11-218-13.4



§11-218-12 Application and renewal of credentials. Every application for credentials shall be made upon forms available from the appropriate national organizations or the state screening agency which provides credentials, as indicated in section 11-218-3. Fees accompanying the application, if any, shall be set by these organizations.

It is the responsibility of the provider to maintain current credentials. [Eff 5/17/91; am and comp 6/10/94; comp 4/3/97; am and comp 11/6/2000; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-13 Validity of credentials. The validity of credentials shall be based on criteria for maintenance of credentials established by the appropriate national organizations or the state agency which provides credentials as indicated in section 11-218-3. It is the responsibility of the provider to furnish, upon request, documentation of credentials to the state agency when communication access services are contracted. [Eff 5/17/91; am and comp 6/10/94; comp 4/3/97; am and comp 11/6/2000; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-13.4 Test Procedures and Grievances. The HQAS shall be administered by the state screening agency. Candidate grievances shall be filed in writing to the the disability and communication access board executive director. The disability and communication access board executive director shall reply in writing within 30 days. If the candidate is not satisfied with the response of the executive director, then the candidate may request a reply from the disability and communication access board. The Board shall consider all relevant comments and materials of record before taking final action. [Eff and comp ] (Auth: HRS §348F-6] (Imp: HRS §348F-3)

§11-218-13.5

§11-218-13.5 Testing Fees. The disability and communication access board shall establish a fee to be charged to each candidate applying for HQAS credentials.

- (1) Fees collected under this section shall be deposited in the special fund.
- (2) Candidate fees shall be \$200 for the combined HQAS test including the written test, and interpreting/transliterating performance test.
- (3) Candidate fees shall be used to pay for the costs of the independent evaluators' services of the performance test. If a candidate wishes to appeal the test scores, the candidate may request for a second set of evaluations with the payment of a second candidate fee. [Eff 12/24/01; am and comp 12/24/01; am and comp ] (Auth: HRS §§348F-7 to 348F-8) (Imp: HRS §§348F-7 to 348F-8)

§11-218-14 Reciprocal recognition. State agencies are encouraged to recognize and honor providers with current and valid credentials from jurisdictions other than the State of Hawaii for a period of six months or until a state screening or testing is conducted. These credentials shall be considered current and valid if they were awarded not more than two years prior to the date of hire, unless otherwise indicated by the documentation of such credentials. [Eff 5/17/91; am and comp 6/10/94; am and comp 4/3/97; am and comp 11/6/2000; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

§11-218-15 Severability. If any provision of this chapter or the application thereof to any person or circumstance is for any reason held to be unconstitutional or invalid, the remaining portion of these rules or the application thereof to any person or circumstance shall not be affected." [Eff 5/17/91; comp 6/10/94; comp 4/3/97; comp 11/6/2000; comp ] (Auth: HRS §348F-6) (Imp: HRS §348F-3)

2. Material, except source notes, to be repealed is bracketed. New material is underscored.

3. Additions to update source notes to reflect these amendments and compilation are not underscored.

4. These amendments to and compilation of chapter 11-218, Hawaii Administrative Rules, shall take effect ten days after filing with the Office of the Lieutenant Governor.

I certify that the foregoing are copies of the rules, drafted in the Ramseyer format pursuant to the requirements of section 91-4.1, Hawaii Revised Statutes, which were adopted on \_\_\_\_\_ and filed with the Office of the Lieutenant Governor.

\_\_\_\_\_  
CHIYOME LEINAALA FUKINO, M.D.  
Director of Health

APPROVED AS TO FORM:

\_\_\_\_\_  
Deputy Attorney General

Developed and approved by the  
**Disability and Communication Access Board**  
December 9, 2004  
**Recommended Fee Schedule for Interpreters**

Credential Level	Hourly Rate per Interpreter
RID: CI and CT (holding both), CDI, CSC, or RSC, or NAD Level V, or HQAS Level V, or HQAS Level V+H	\$40.00
RID either CI or CT, or NAD Level IV, or HQAS Level IV, or HQAS Level IV+H	\$36.00
RID IC and IT (holding both), or NAD Level III, or HQAS Level III, or HQAS Level III+H	\$26.00
RID either IC or IT, or HQAS Level II, or HQAS Level II+H	\$21.00
Interpreters holding no credential who have been requested and approved by the Deaf, Hard of Hearing or Deaf-Blind client, including RID CDI-P.	\$15.00

An interpreter possessing a national Registry of Interpreters for the Deaf Special Certificate (i.e., SC:L, CLIP, CLIP-R, SC:PA) may be paid up to \$10.00 more than the hourly rate for the interpreter's credential level when interpreting in the particular situation identified on the certificate. An interpreter who is skilled at close-vision or tactile interpreting may be paid up to \$10.00 more than the hourly rate for the interpreter's credential level when interpreting for a deaf-blind consumer. Former local screening classifications I, II, and III issued by Island Skill Gathering do not meet the minimum requirements and should not be accepted.

### **Recommended Fee Schedule for Real-Time Captioners**

<u>Credential Level</u>	<u>Hourly Rate per Captioner</u>
RDR or RMR	\$80.00
CBC, CCP, CRR	\$75.00
CSR or RPR	\$65.00

Hourly rates shown are for real-time captioning services only. Providers will supply use of basic equipment only including stenographic machine and laptop computer. Providers may negotiate additional charges for additional display and telecommunications equipment.

A captioner may charge a fee not more than \$1.00 per page if a hard copy of the unedited transcript is requested.

## **Recommended Fee Schedule for Computer-Assisted Notetakers**

### Hourly Rate per Computer-Assisted Notetaker

- \$18.00 For situations that involve basic typing and notetaking skills.
- \$20.00 For situations that involve typing at length or that use specialized vocabulary and knowledge of the subject.

The provider may charge a fee of not more than fifty cents per page for an edited hard copy of the notes; or \$5.00 for the dedicated disk if not provided by the agency.

### **Recommendations Regarding Travel Charges Including Mileage and Parking**

Providers who are independent contractors may be paid mileage for travel by private car both to and from the assignment at a rate of 40 cents per mile plus documented parking charges, if any. Charges for travel time may be negotiated with the contractor for assignments that require travel in excess of one hour for a round trip. It is recommended that the state agency cover intrastate travel expenses for a provider when no appropriate provider is available on island where services are needed.

### **Recommendations Regarding Other Allowable Charges**

When specialized services are required to provide effective communication, the state agency may negotiate additional fees for those specialized services. The agency may contact DCAB for assistance in determining the reasonableness of additional fees and charges. Providers may negotiate additional fees for the use of specialized display equipment such as a monitor or overhead TV projector.

### **Recommendations Regarding Cancellation Guidelines**

When communication access services are cancelled, fees payable to the provider are based on the length of the scheduled assignment and the cancellation time as shown in the chart below. ("Full Charges" means the fee payable for the full time of the assignment.)

<i>Length of Assignment</i>	<i>Cancellation Time</i>	<i>Fees Payable</i>
Less than 2 hours	At least 24 hours	None
Less than 2 hours	Less than 24 hours	Full Charges
2 to 4 hours	At least 48 hours	None
2 to 4 hours	Less than 48 hours	Full Charges
4 hours or more	At least 72 hours	None
4 hours or more	24 to 72 hours	Minimum of 2 hours plus half of the remaining scheduled time
4 hours or more	Less than 24 hours	Full Charges

Failure to appear by an essential deaf, hard of hearing, or deaf-blind consumer or an essential hearing consumer is considered a cancellation and fees are payable to the provider as shown. Failure to appear by a communication access provider is not a cancellation and no fees are payable to the provider who fails to appear. For assignments where two providers are scheduled and one fails to appear, the solo provider shall be paid the full fee plus 30 per cent of the hourly rate.

## Functional Description of HQAS Levels

December 9, 2004

---

**Level V** is a master level interpreter-transliterator. This interpreter can function expressively and receptively in virtually all situations. A person holding a Level V credential should be pursuing national certification. While no restrictions are indicated, this interpreter demonstrates professional judgement in accepting assignments.

**HQAS V+H** is an interpreter-transliterator who satisfactorily met the requirements for local Hawaii language competency in addition to the requirements defined for the Level V credential.

(Expires 5 years after the date of issue.)

---

**Level IV** is an accomplished interpreter-transliterator. This interpreter can function expressively and receptively in most complex and technical situations. A Level IV interpreter may accept assignments for one-on-one and group sessions, as well as workshops and platform assignments. This interpreter is qualified for most medical and dental appointments, and limited legal interpreting, including client/lawyer meetings, and traffic or small claims court.

A Level IV interpreter should be pursuing continuing professional education or national certification. A Level IV interpreter should avoid critical medical situations, criminal court and civil court jury trials.

**HQAS IV+H** is an interpreter-transliterator who satisfactorily met the requirements for local Hawaii language competency in addition to the requirements defined for the Level IV credential.

(Expires 5 years after the date of issue.)

---

**Level III** is an intermediate level interpreter-transliterator. Level III is the lowest level receiving a credential as a qualified interpreter. This interpreter may accept assignments for many group sessions and workshops and most one-on-one situations. A Level III interpreter should be actively involved in professional development efforts.

An interpreter holding a Level III credential should not accept assignments for legal, mental health, or critical medical situations.

**HQAS III+H** is an interpreter-transliterator who satisfactorily met the requirements for local Hawaii language competency in addition to the requirements defined for the Level III credential.

(Expires 2 years after the date of issue.)

---

**Level II** is an entry-level communication assistant. The Level II communication assistant will be able to interpret during orientation sessions and basic tutoring sessions. A Level II communication assistant may accept assignments where communication can be interpreted consecutively in one on one situations, limited group sessions and workshops; and may accept limited platform assignments when accompanied and supervised by a qualified mentor.

A person holding a Level II credential should not accept assignments for legal, mental health, medical, employment interviews or critical situations of any nature.

**HQAS II+H** is an entry-level communication assistant who satisfactorily met the requirements for local Hawaii language competency in addition to the requirements defined for the Level II credential.

(Expires 2 years after the date of issue.)

---

**Level I** is a beginner level candidate. A Level I candidate is not considered qualified for professional assignments. This candidate may provide limited interpreting in low risk situations as an unpaid apprentice when accompanied by a qualified mentor. Further professional development is required prior to reevaluation.

**HQAS I+H** is a beginner level candidate who satisfactorily met the requirements for local Hawaii language competency.

(No credential is issued.)



The certificates described below are an indication that the interpreter or transliterator was assessed by a group of professional peers according to a nationally recognized standard of minimum competence. The individual's performance was deemed to meet or exceed this national standard.

RID Certificates are recognized as valid certificates provided the interpreter/transliterator meets all requirements of membership including participation in the Certification Maintenance Program. All interpreters and transliterators are required to adhere to the RID Code of Ethics governing ethical behavior within the profession. Violations of the Code of Ethics could result in a complaint filed against the interpreter/transliterator through the RID Ethical Practices System.

The RID National Testing System (NTS) strives to maintain adherence to nationally recognized testing industry standards of validity, reliability and equity. As a result, an independent psychometrician (test development expert) is retained by RID and oversees test development and revision processes. RID maintains affiliation with the National Organization for Competency Assurance (NOCA), the entity that sets national criteria for validity, reliability and fairness in testing and credentialing.

**CI (Certificate of Interpretation)**

Holders of this certificate are recognized as fully certified in Interpretation and have demonstrated the ability to interpret between American Sign Language (ASL) and spoken English in both sign-to-voice and voice-to-sign. The interpreter's ability to transliterate is not considered in this certification. Holders of the CI are recommended for a broad range of interpretation assignments. This test is currently available.

**CT (Certificate of Transliteration)**

Holders of this certificate are recognized as fully certified in Transliteration and have demonstrated the ability to transliterate between English-based sign language and spoken English in both sign-to-voice and voice-to-sign. The transliterator's ability to interpret is not considered in this certification. Holders of the CT are recommended for a broad range of transliteration assignments. This test is currently available.

**CI and CT (Certificate of Interpretation and Certificate of Transliteration)**

Holders of both full certificates (as listed above) have demonstrated competence in both interpretation and transliteration and have the same flexibility of job acceptance as holders of the CSC listed below. Holders of the CI and CT are recommended for a broad range of interpretation and transliteration assignments.

**CLIP (Conditional Legal Interpreting Permit)**

Holders of this conditional permit have completed a RID recognized training program designed for interpreters and transliterators who work in legal settings. Generalist certification (CI and CT, or CSC) was required prior to enrollment in the training program. Holders of this conditional permit are recommended for a broad range of assignments in the legal setting. The CLIP is no longer available.

### **CLIP-R (Conditional Legal Interpreting Permit-Relay)**

Holders of this conditional permit have completed a RID recognized training program designed for interpreters and transliterators who work in legal settings and who are also Deaf or hard-of-hearing. Generalist certification for interpreters/translitterators who are Deaf or hard-of-hearing (RSC or CDI-P or CDI) is required prior to enrollment in the training program. This permit is valid until one year after the Specialist Certificate: Legal written and performance test for Deaf interpreters is available nationally. CLIP-R holders must take and pass the new legal certification examination in order to maintain certification in the specialized area of interpreting in legal settings. Holders of this conditional permit are recommended for a broad range of assignments in the legal setting. The CLIP-R is still offered.

### **CDI-P (Certified Deaf Interpreter-Provisional)**

Holders of this provisional certification are interpreters who are Deaf or hard-of-hearing and who have demonstrated a minimum of one year experience working as an interpreter, completion of at least 8 hours of training on the RID Code of Ethics, and 8 hours of training in general interpretation as it relates to the interpreter who is Deaf or hard-of-hearing. Holders of this certificate are recommended for a broad range of assignments where an interpreter who is Deaf or hard-of-hearing would be beneficial. The CDI-P is no longer available.

### **CDI (Certified Deaf Interpreter)**

Holders of this certification are interpreters who are Deaf or hard-of-hearing and who have completed at least 8 hours of training on the RID Code of Ethics, and 8 hours of training in general interpretation as it relates to the interpreter who is Deaf or hard-of-hearing and have passed a comprehensive combination written and performance test. Holders of this certificate are recommended for a broad range of assignments where an interpreter who is Deaf or hard-of-hearing would be beneficial. This test is currently available.

### **CSC (Comprehensive Skills Certificate)**

Holders of this full certificate have demonstrated the ability to interpret between American Sign Language and spoken English and to transliterate between spoken English and a English-based sign language. Holders of this certificate are recommended for a broad range of interpreting and transliterating assignments. The CSC examination was offered until 1987. This test is no longer offered.

### **MCSC (Master Comprehensive Skills Certificate)**

The MCSC examination was designed with the intent of testing for a higher standard of performance than the CSC. Holders of this certificate were required to hold the CSC prior to taking this exam. Holders of this certificate are recommended for a broad range of interpreting and transliterating assignments. This certificate is no longer offered.

### **RSC (Reverse Skills Certificate)**

Holders of this full certificate demonstrated the ability to interpret between American Sign Language and English-based sign language or transliterate between spoken English and a signed code for English. Holders of this certificate are Deaf or hard-of-hearing and interpretation/transliteration is rendered in American Sign Language, spoken English, a signed code for English or written English. Holders of the RSC are recommended for a broad range of interpreting assignments where the use of an interpreter who is Deaf or hard-of-hearing would be beneficial. This certificate is no longer offered. People interested in this area should take the CDI exam.

### **SC:L (Specialist Certificate: Legal)**

Holders of this specialist certificate have demonstrated specialized knowledge of legal settings and greater familiarity with language used in the legal system. Generalist certification and documented training and experience is required prior to sitting for this exam. Holders of the SC:L are recommended for a broad range of assignments in the legal setting. This test is currently available.

### **Prov. SC:L (Provisional Specialist Certificate: Legal)**

Holders of this provisional certificate hold generalist certification and have completed RID approved legal training. Holders of this certificate are recommended for assignments in the legal setting. Prov. SC:L is no longer available.

### **SC:PA (Specialist Certificate: Performing Arts)**

Holders of this certificate were required to hold RID generalist certification (CSC) prior to sitting for this examination and have demonstrated specialized knowledge in performing arts interpretation. Holders of this certificate are recommended for a broad range of assignments in the performing arts setting. The SC:PA is no longer offered.

### **OTC (Oral Transliteration Certificate)**

Holders of this generalist certificate have demonstrated, using silent oral techniques and natural gestures, the ability to transliterate a spoken message from a person who hears to a person who is deaf or hard-of-hearing and the ability to understand and repeat the message and intent of the speech and mouth movements of the person who is deaf or hard of hearing. This test is currently available.

### **OIC:C (Oral Interpreting Certificate: Comprehensive)**

Holders of this generalist certificate demonstrated the ability to transliterate a spoken message from a person who hears to a person who is deaf or hard-of-hearing and the ability to understand and repeat the message and intent of the speech and mouth movements of the person who is deaf or hard-of-hearing. This certification is no longer offered. Individuals wishing oral certification should take the OTC exam noted above.

#### **OIC:S/V (Oral Interpreting Certificate: Spoken to Visible)**

Holders of this partial certificate demonstrated the ability to transliterate a spoken message from a person who hears to a person who is deaf or hard-of-hearing. This individual received scores on the OIC:C examination which prevented the awarding of full OIC:C certification. The OIC:S/V is no longer offered. Individuals wishing oral certification should take the OTC exam noted above.

#### **OIC:V/S (Oral Interpreting Certificate: Visible to Spoken)**

Holders of this partial certificate demonstrated ability to understand the speech and silent mouth movements of a person who is deaf or hard-of-hearing and to repeat the message for a hearing person. This individual received scores on the OIC:C examination which prevented the awarding of full OIC:C certification. The OIC:V/S is no longer offered. Individuals wishing oral certification should take the OTC exam noted above.

#### **IC/TC (Interpretation Certificate/Transliteration Certificate)**

Holders of this partial certificate demonstrated ability to transliterate between English and a signed code for English and the ability to interpret between American Sign Language and spoken English. This individual received scores on the CSC examination which prevented the awarding of full CSC certification. The IC/TC is no longer offered.

#### **IC (Interpretation Certificate)**

Holder of this partial certificate demonstrated ability to interpret between American Sign Language and spoken English. This individual received scores on the CSC examination which prevented the awarding of full CSC certification or partial IC/TC certification. The IC was formerly known as the Expressive Interpreting Certificate (EIC). The IC is no longer offered.

#### **TC (Transliteration Certificate)**

Holders of this partial certificate demonstrated the ability to transliterate between spoken English and a signed code for English. This individual received scores on the CSC examination which prevented the awarding of full CSC certification or IC/TC certification. The TC was formerly known as the Expressive Transliterating Certificate (ETC). The TC is no longer offered.

Reference: Registry of Interpreters for the Deaf, Inc. website  
<http://rid.org/>  
November 26, 2004

*National Association of the Deaf, Inc*

*Interpreter Assessment and Certification*

## Assessment Levels

There are five assessment levels, Level I (Novice I), Level II (Novice II), Level III (Generalist), Level IV (Advanced), and Level V (Master), which are explained below. Important Note: Candidates who attain Levels III, IV, and V receive certification.

Candidates who attain Levels I and II are not certified as interpreters.

### **Non-Certified Assessment Levels:**

Level I (Novice I): The individual who attains this level possesses good voice-to-sign skills but may not know the appropriate sign for everything needed. Also, the individual possesses minimal sign-to-voice skills and may fingerspell more than necessary, demonstrate considerable lag time, and delete considerably in order to keep up.

Level II (Novice II): The individual who attains this level possesses good voice-to-sign skills and fingerspells less than those who possess Novice I skills. The individual possesses fair sign-to-voice skills, may lag behind farther than is comfortable, and delete more than is acceptable.

### **Certified Assessment Levels:**

Level III (Generalist) The individual who attains this level possesses above average voice-to-sign skills, and good sign-to-voice skills, and demonstrates the interpreting skill necessary for some situations.

Level IV (Advanced): The individual who attains this level possesses excellent voice-to-sign skills and above average sign-to-voice skills, and demonstrates the interpreting skill necessary for most situations.

Level V (Master): The individual who attains this level possesses superior voice-to-sign skills and excellent sign-to-voice skills, and demonstrates the interpreting skill necessary for just about all situations.

Copyright National Association of the Deaf, Inc.  
All Rights Reserved, Reprinted with permission  
July 1, 2001

*The Hawai'i Quality Assurance System, Interpreter Code of Ethics*

1. The interpreter/transliterators safeguards the confidentiality of all assignment-related information.
2. The interpreter/transliterators shall be dedicated to providing competent interpreting services in a manner befitting a professional.
3. The interpreter/transliterators conveys the content and affect of the communication transmitted using the language most easily understood by the persons involved in the communication/transaction.
4. The interpreter/transliterators uses discretion in accepting assignments based upon language competency and the capacity to maintain impartiality with regard to the setting and/or consumers involved.
5. The interpreter/transliterators should not counsel nor interject personal opinion, but may exercise professional judgement in assessing whether or not communication is being understood and may also inform the consumers involved of available resources when and where it is appropriate.
6. The interpreter/transliterators should pursue further knowledge and maintain competency in interpreting/transliterating skills.
7. The interpreter/transliterators should pursue compensation for services in a professional and reasonable manner.
8. The interpreter/transliterators will strive to maintain the highest professional standards in compliance with the Code of Ethics.

Adopted by the Disability and Communication Access Board, 19-October-2000

***Valid certifications awarded by The National Court Reporters Association  
(NCRA)***

1. Registered Diplomate Reporter (RDR). This certification is awarded to an individual who has held Registered Merit Reporter (RMR) certificate for a minimum of five years, or has both RMR and a bachelor's degree, or has passed the RMR test in addition to any two other NCRA tests;
2. Registered Merit Reporter (RMR). (Formerly known as the Certificate of Merit.) This certification is awarded to an individual who has been tested as having the ability to stroke at speeds of 260 words per minute, with a ninety-five per cent accuracy rate after transcription;
3. Certified Realtime Reporter (CRR). This certification is awarded to an individual who has been tested as having the ability to stroke at speeds up to 180 words per minute; and
4. Registered Professional Reporter (RPR). This certification is awarded to an individual who has been tested as having the ability to stroke at speeds of 225 words per minute, with a ninety-five per cent accuracy rate after transcription.
5. A Certified Shorthand Reporter (CSR) is awarded by a state board of certified shorthand reporters. This certification is awarded to an individual who has been tested as having the ability to stroke at speeds of 225 words per minute, with a ninety-five per cent accuracy rate after transcription.
6. Certified Broadcast Captioner (CBC). This certification is awarded to an individual who has been tested as having the ability to stroke at speed of 180 words per minute with 70% accuracy rate.
7. Certified CART Provider (CCP). This certificate is awarded to an individual who has been tested as having the ability to stroke at speed of 180 words per minute with 70% accuracy rate.

Note: The "stroke" action involves depressing multiple keys at a time on the stenographic machine, whereas the "type" action involves hitting one key at a time.

Reference: National Court Reporters Association website  
<http://www.ncraonline.org/education/index.shtml>  
November 26, 2004